APPLICATION GUIDELINE FOR EXCHANGE PROGRAM

★REQUIRED DOCUMENTS★

①Application form* ②Certificate of Enrollment ③Academic Transcript for the full semesters ④Certificate of Health* ⑤Health Check Card* ⑥Language Proficiency Certificate (If you have) ⑦Passport Copy (If you have) ⑧Additional matters to pledge in applying for studying at Nishikyushu University amidst the new corona virus pandemic *

(* in accordance to the designated format)

＜NOTE＞

- All the documents must be prepared in either Japanese or English.
- Document ① must be typed in Excel file first and then signed after printing out.
- Document ⑧ must be signed hand-written after printing out.
- Documents must be arranged by the above order and saved as one single PDF file which doesn't exceed more than 3MB.
- Please name the PDF file according to the following manner;

(English Name of Home University)_ (English First Name)_(English Family Name)_(Date of submission)

(Ex) Nishikyushu University student, Tanaka Taro, submitted the documents on March 15th 2021.

File name ⇒ Nishikyushu University_Taro_Tanaka_20210315

We kindly ask all colleagues in charge of this matter to look through each document considering the above points very carefully and submit to us. We WON'T accept any documents provided directly by the applicant themselves without exception !

★APPLICATION FORM★

- Complete the form based on information at the time of application.
- Nishikyushu University is a four year university and Nishikyushu Univesity Junior College is a two year college. Please confirm first with your school officials whether the credits you acquire at Junior College can be transferred to your home institution.
- For item 12, you are required to choose most of the subjects from the list of your desired department. NOTE: This is just a pre-survey for reference and the actual subjects you will register can differ depending on the result of the curriculum consultation with your advisory teacher here during the orientation.
- For the essay part, focus on the academic contents related to your desired major. Academic reasons should be your first and foremost reasons for applying, along with global communication, networking and cultural understanding. NOTE: Citing reasons such as travel and part-time work may have an adverse effect on your application.

★LANGUAGE LEVEL AND EVALUATION★

- Because the majority of the subjects are conducted in Japanese, at least Japanese Language Proficiency Test , JLPT, N3 levels are highly recommended in order to keep up with the classes.
- When it comes to academic evaluation, exchange students will be treated by the exact same criteria as regular Japanese students. We don't offer them any special consideration just because they are foreigners. Thus the results are the students' own responsibility.

★REGARDING STUDENT VISA★

- Under this status, you are required to take classes for at least 10 hours a week, which is the equivalent to 7 classes a week, if not, your stay will be considered illegal.
- About one month after semester begins, you can start a part-time job legally for up to 28 hours per week during semesters or 40 hours per week during long breaks if you want, but ONLY IF your advising teachers here allow you to do so. When you start working part-time you MUST fill in details of your work place and work hours in a monthly report to the Student Affairs Office.

★HOUSING★

We have two female dormitories available for international students. However the capacity is limited and as the number of the international students is increasing, students can't necessarily get to stay in school-owned housing. Thus for all the male students as well as female students who can't get into our dormitories, they have to stay in a private apartment which will be a much higher cost. For example, if a student lives in our dormitory, the annual rent is around 500,000JPY. But this number goes up to nearly double for private apartment. So please take these possible expenses in consideration when applying for our exchange program, because there is no guarantee that you will be allocated school-owned housing.